



Where Business Happens

Flexible co-share office space

Locus is the place to make your business happen. We provide one stop solution to your flexible business needs at Banani road 11, heart of the new business location at Dhaka. You have 4,100 SqFt. of international standard fully furnished, flexible office space spanning two floors. You can rent the facility for an hour, day, week, month or years.

Use our office space as a walk-in business centre or be a resident at our office and use our address as your office address. We have ergonomically designed tables, chairs and height adjustable tables for you to use. When you need some timeout from your busy work for creativity to flow, you can use our garden balcony to relax and unwind with a cup of coffee.

Why rent Locus:

- Ten multinational companies using our setup already
- Fully commercial building. Building meets fire and other safety regulations
- Full generator backup including air conditioner, IPS backup for light and IT equipment
- Centrally air-conditioned, 24 hours CCTV monitoring
- Break resistant tampered glass partitions, ergonomically designed chairs and desks
- Colour temperature controlled lighting to reduce eye strain
- Enterprise grade WIFI access points, surge protected power points for laptops and devices
- Pantry area with espresso coffee machine, microwave, toaster, fridge, tea and coffee



Meeting room / Conference room: (5 – 20 participants)

- Large screen TV for presentation
- Sennheiser video and voice conferencing equipment
- Wireless presentation system for clients to present from tablet, phone and laptop
- 4 people can simultaneously project their content to the screen and present
- Room lighting can be changed from crisp white to warm for creative and focus group sessions
- Flip-top meeting room tables, to setup the room for workshops and group discussions

Other facilities available are as follows:

- Hot-desk / Individual room / Executive room / Enclosed room for 2, 3, 4, 5, 6 persons
- Height adjustable desk / Standing desk for people with special needs

Rates for office space use:

USD prices are subject to change based on currency rate. The illustrative USD values are based on published rate on 1/9/2019 @ 1 Taka = 0.012 USD

Meeting / Conference Room	(5 Person)		(13 -20 Person)	
	Visitor	Member*	Visitor	Member*
BDT (USD)				
Hourly	2,000 (\$24)	1,500 (\$18)	4,500 (\$54)	3,500 (\$42)
Half day	8,000 (\$96)	6,000 (\$72)	18,000 (\$216)	14,000(\$168)
Full day	14,000(\$168)	8,000 (\$96)	32,000 (\$384)	24,000 (\$285)

BDT (USD)	Level – 4 or 6 Dedicated use	
	Standard Price	Introductory Price*
Executive room (1 person)		
Monthly	50,000(\$600)	40,000 (\$480)
Office room (2 person)		
Monthly	65,000(\$780)	60,000 (\$720)
Office room (4 person)		
Monthly	120,000 (\$1420)	100,000 (\$1190)
Office room (5 person)		
Monthly	140,000 (\$1660)	125,000 (\$1480)
Office room (6 person)		
Monthly		150,000 (\$1800)
Open Desk space		
Monthly		20,000 (\$240)

* Prices are subject to change.

Introductory price is only valid for new client & minimum 1 year contract.

Available hot-desk space is allocated on a first come first served basis.

Rates for start-ups and young Entrepreneurs*

BDT (USD)	Rates for shared use
Hot-desks / High Standing Desk	
Hourly	75 (\$1)
Daily	600 (\$8)
Weekly	3,000 (\$36)
Monthly	10,000(\$120)
Meeting Room (5 person)	
Hourly	500 (\$6)
Half day	1,800 (\$22)
Full day	3,200 (\$38)

Start-ups and young Entrepreneurs: Age 14 – 28, capital < 300,000 BDT

Additional 500 Taka / Hr. for using videoconferencing equipment.

Prices exclude 15% VAT and service charges if applicable.

BDT (USD)	Rates for shared use	
Hot-desks / High Standing Desk		
	Visitor	Member*
Hourly	300 (\$4)	150 (\$2)
Daily	1,200 (\$15)	600(\$8)
Weekly		3,600 (\$43)
Monthly		15,000 (\$180)
10 hrs/Wk	3,000 (\$15)	1,500 (\$8)
40 hrs/Wk	6,000 (\$70)	6,000 (\$70)

Other Charges	BDT/USD
Storage / Month	500 (\$6)
Mailbox Address / Month	3,000 (\$38)
Trade Licence / Month	7,000 (\$84)
Membership Fee / Year	2,000 (\$26)
Charge for guests / Hour	150 (\$2)
Phone line / lease Month	1,000 (\$12)
(PC/Mac mini) / Month	3,000 (\$36)
Laptop / Hour	200 (\$3)
Laptop / Day	1,000 (\$12)
Virtual office service	BDT / USD
Virtual office with Address, Mailbox, reception, Trade Licence	10,000 (\$120)